

COLLEGE VISITATION – SHADOWING

Any student who plans to visit a college, attend a college fair or participate in a job shadow on a school day, must have this form turned in to the High School office at least **TWO DAYS** prior to the event. The form must be signed by each teacher, a parent and/ or guardian and the student. **In order to be an excused absence this form must be turned in on time.**

Please complete the information below and obtain teacher permission/ signatures. It is possible that a teacher may decline to sign the form, thus preventing the student from making the visit as an excused absence. If the student will miss material that cannot be made up, has previously missed an excessive amount of class time, or is failing the course, the teacher may feel it is necessary to refuse permission.

Please note that the parents assume all liability and responsibility for transportation of their son/daughter to the college visit. Students will be responsible to make up any assignments, homework, tests, presentations, etc.

Today's date _____
Name _____
Homeroom _____
College _____
Date of Visit _____
Signature _____

Due to the above mentioned event, the following classes will be missed:

Class	Period	Teacher Signature	Comments
	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		

Parent/ Guardian Signature _____

Student Signature _____